

# Labour Department

## Labour Application for Registration of Motor and Transport Workers

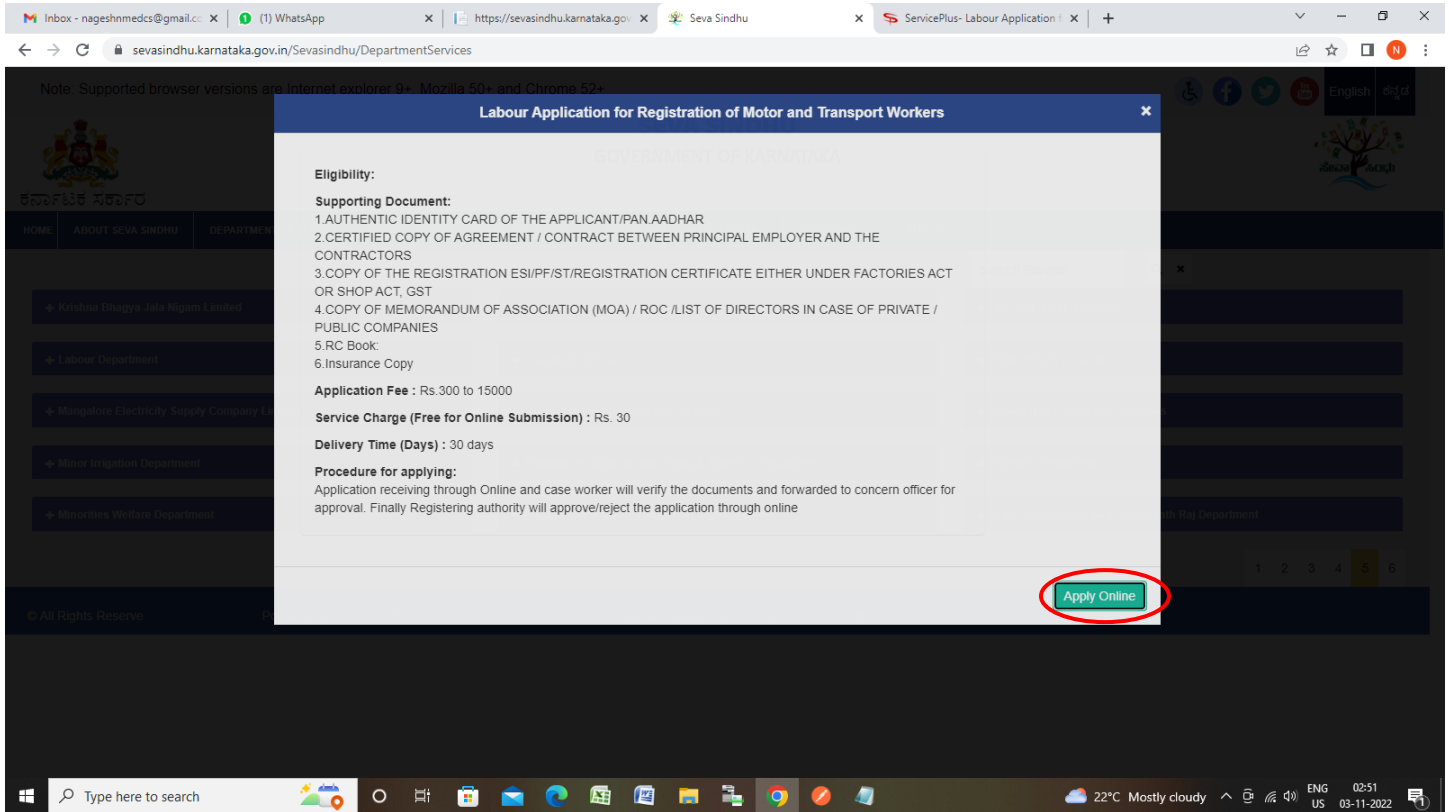
Step 1: Go to [sevasindhu.karnataka.gov.in](http://sevasindhu.karnataka.gov.in) website and click on **Departments & Services**

The screenshot shows the homepage of the Seva Sindhu portal. The navigation bar includes 'HOME', 'ABOUT SEVA SINDHU', 'DEPARTMENTS & SERVICES' (circled in red), 'SERVICE CENTERS', 'GRAMA ONE', 'FAQ', 'DEPARTMENT CONTACT DETAILS', and 'CONTACT US'. Below the navigation bar, there are five main sections: 'REVENUE DEPARTMENT', 'HEALTH DEPARTMENT', 'WOMEN AND CHILD', 'DEPARTMENT OF LABOUR', and 'POLICE DEPARTMENT'. A search bar is located at the bottom left of the page.

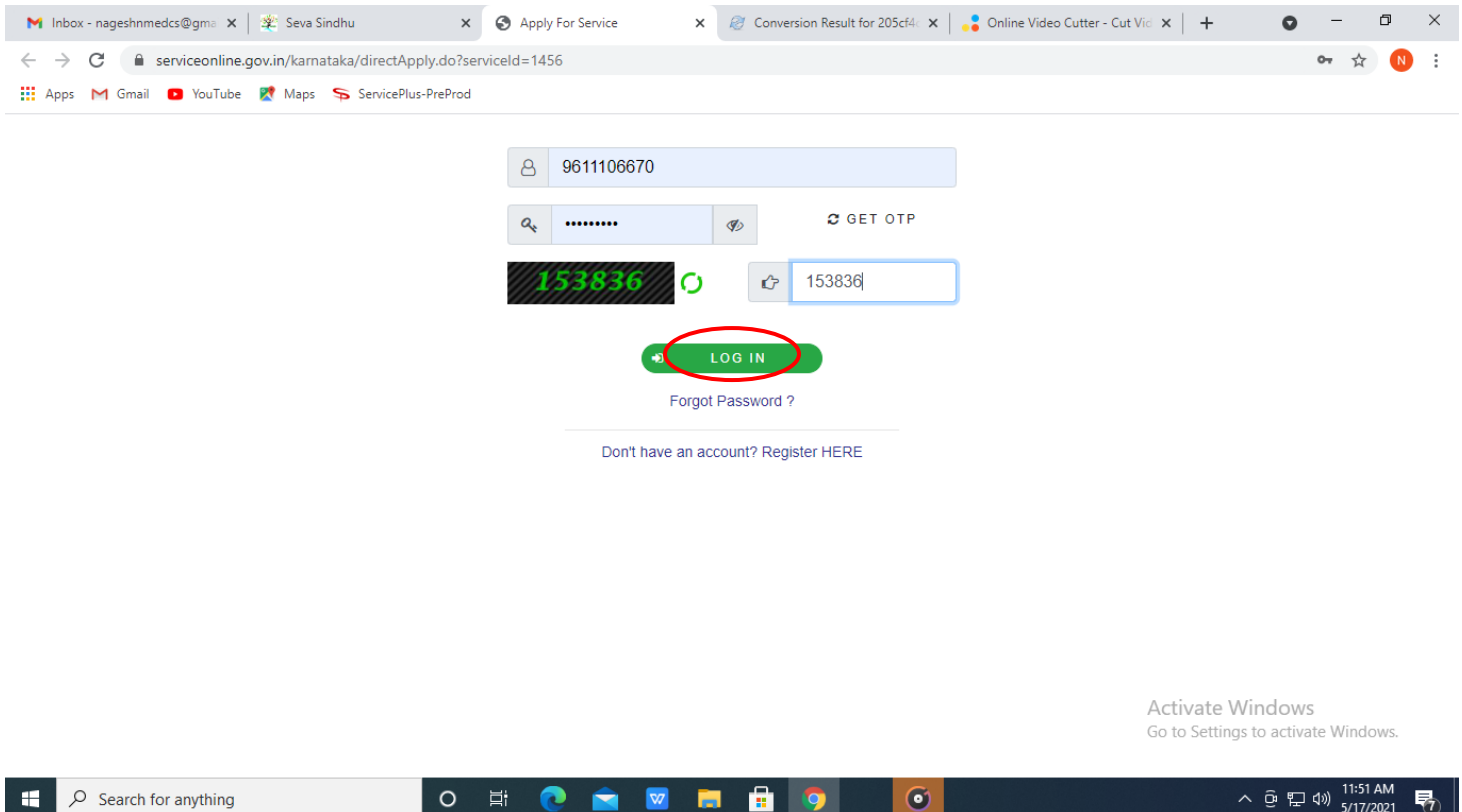
Step 2: Click on **Labour Department** and select **Labour Application for Registration of Motor and Transport Workers**. Alternatively, you can search for **Labour Application for Registration of Motor and Transport Workers** in the **search option**.

The screenshot shows the 'Department Services' page on the Seva Sindhu portal. The navigation bar includes 'HOME', 'ABOUT SEVA SINDHU', 'DEPARTMENTS & SERVICES', 'SERVICE CENTERS', 'GRAMA ONE', 'FAQ', 'DEPARTMENT CONTACT DETAILS', 'DASHBOARD', and 'CONTACT'. The 'Labour Department' is selected, and the 'Labour Application for Registration of Motor and Transport Workers' option is circled in red. Other options include 'Contract Labour Act, 1970', 'Application for renewal of license to contractor under the Contract Labour Act, 1970', 'Application for the Registration as a beneficiary of the board', 'Application for Registration of Establishments Employing Building Workers', 'Application for Plantation Labour Registration', 'Application for Registration under Trade Union Act 1926', and 'Labour Application for Beedi and Cigar Workers New Licence'. A search bar is visible at the top right of the page.

### Step 3 : Click on Apply online



### Step 4: Enter the username, password/OTP, captcha and click on Log In button



## Step 5: Enter the Required Details and Essential Details

Labour Department

### Application for Registration and Grant of Certificate of Registration

**Important Note**

ಈ ಅನ್ವೇಷಣೆ ಕನ್ನಡ ಅನ್ವೇಷಣೆ ಪರಿಷ್ಕರಿಸಲಾಗಿದೆ ಮತ್ತು ತೀರ್ಮಾನದ ಅಧೀನ ಸಕ್ರಿಯಗೊಳಿಸಲಾಗುವುದು. ಅಲ್ಲಿಯವರೆಗೆ, ದಯವಿಟ್ಟು, ಇಂಗ್ಲಿಷ್‌ನಲ್ಲಿ ಮಾತ್ರ ಇನ್ಪುಟ್‌ಗಳನ್ನು ಒದಗಿಸಿ

Kannada version of this application is under testing, and will be enabled soon. Until then, please provide inputs in English only.

**Required Details**

Name of Motor Transport undertaking *	Rajesh	Full address to which communications relating to the motor transport undertaking should be sent *	krishna temple street, htrtr, htrtr, htrtr, htrtr
Division *	BENGALURU-1	District/Sub Division *	BENGALURU URBAN
Taluk *	Bengaluru North	Ward/Corporation/Houbli *	Please Select

**Essential Details**

Mobile Number *	9956253522	E-Mail *	govindgowda6@gmail.com
Nature of Motor Transport Service, e.g., City Service, long distance passenger service, long distance freight service *	BENGALURU URBAN	Total number of routes *	1

## Step 6: Enter the Important Details

**Important Details**

nature of motor transport service, e.g., City Service, long distance passenger service, long distance freight service *	BENGALURU URBAN	total number of routes *	1
Total route mileage *	11	Total number of Motor Transport workers on the last day of the preceding year *	1
Maximum number of Motor Transport workers employed on any day during the year *	1		

**Important Details**

Full names and residential addresses of the Proprietor and partners of the Motor Transport undertaking in case of a firm not registered under the Companies Act, 1956:	Full names and residential addresses of the General Manager in case of a public sector undertaking:
Name *	Name *
Address *	Address *
Full name of the Directors in the case of a company registered under the Companies Act, 1956 *	Residential addresses of the Directors in the case of a company registered under the Companies Act, 1956 *
Estimated date of commencement *	Estimated date of completion *
No of Workers	Online Registration Fee (In Rupees) *

**Declaration**

I hereby declare that the particulars given above are true to the best of my knowledge and belief.

**Step 7:** Verify the details. If details are correct, select the **checkbox (“I Agree”)**, enter captcha & **Submit**

Estimated date of commencement \* 17/11/2014 Estimated date of completion \* 22/11/2020

No of Workers 5 Online Registration Fee (In Rupees) \* 300

**Declaration**

I hereby declare that the particulars given above are true to the best of my knowledge and belief.

I Agree \*

**Additional Details**

Apply to the Office \* Department of Labour (STATE)

**Word verification**

265718

Please enter the characters shown above

265718

Draft Submit Close Reset

**Step 8:** A fully filled form will be generated for user verification, If you have any corrections click on **Edit** option, Otherwise proceed to **Attach Annexures**.

**Required Details**

Name of Motor Transport undertaking : Rajesh

Full address to which communications relating to the motor transport undertaking should be sent : krishna temple street, htrtr, htrtr, htrtr htrtr 546546

Division : BENGALURU-1

District/Sub Division : BENGALURU URBAN

Taluk : Bengaluru North

Ward/Corporation/Houblil : Dasanapura

**Essential Details**

Mobile Number : 9956253522

E-Mail : govindgowda6@gmail.com

Nature of Motor Transport Service, e.g., City Service, long distance passenger service, long distance freight service : BENGALURU URBAN

Total number of routes : 1

Total route mileage : 11

Total number of Motor Transport workers on the last day of the preceding year : 1

Maximum number of Motor Transport workers employed on any day during the year : 1

**Important Details**

Name : Rajesh

Name : Rajesh

## Step 9 : Click on Attach Annexures

The screenshot shows a web browser window with the URL <https://sevasindhukarnataka.gov.in/applyPageForm.do>. The page contains several form sections:

- Registration Details:** Full name of the Directors (06/09/2015), Residential addresses (06/09/2015), Estimated date of commencement (17/11/2014), Estimated date of completion (22/11/2020), No of Workers (5), and Online Registration Fee (300).
- Declaration:** A text area with the statement "I hereby declare that the particulars given above are true to the best of my knowledge and belief." and a radio button for "I Agree" set to "Yes".
- Additional Details:** A field for "Apply to the Office" set to "Department of Labour (STATE)".
- Draft Reference No.:** "Draft\_LD00110S/2022/00036".

At the bottom of the form, there is a navigation bar with four buttons: "Attach Annexure" (highlighted with a red circle), "Edit", "Cancel", and "Click here to initiate new application". The system clock shows 03/11/2022 02:58:22 IST.

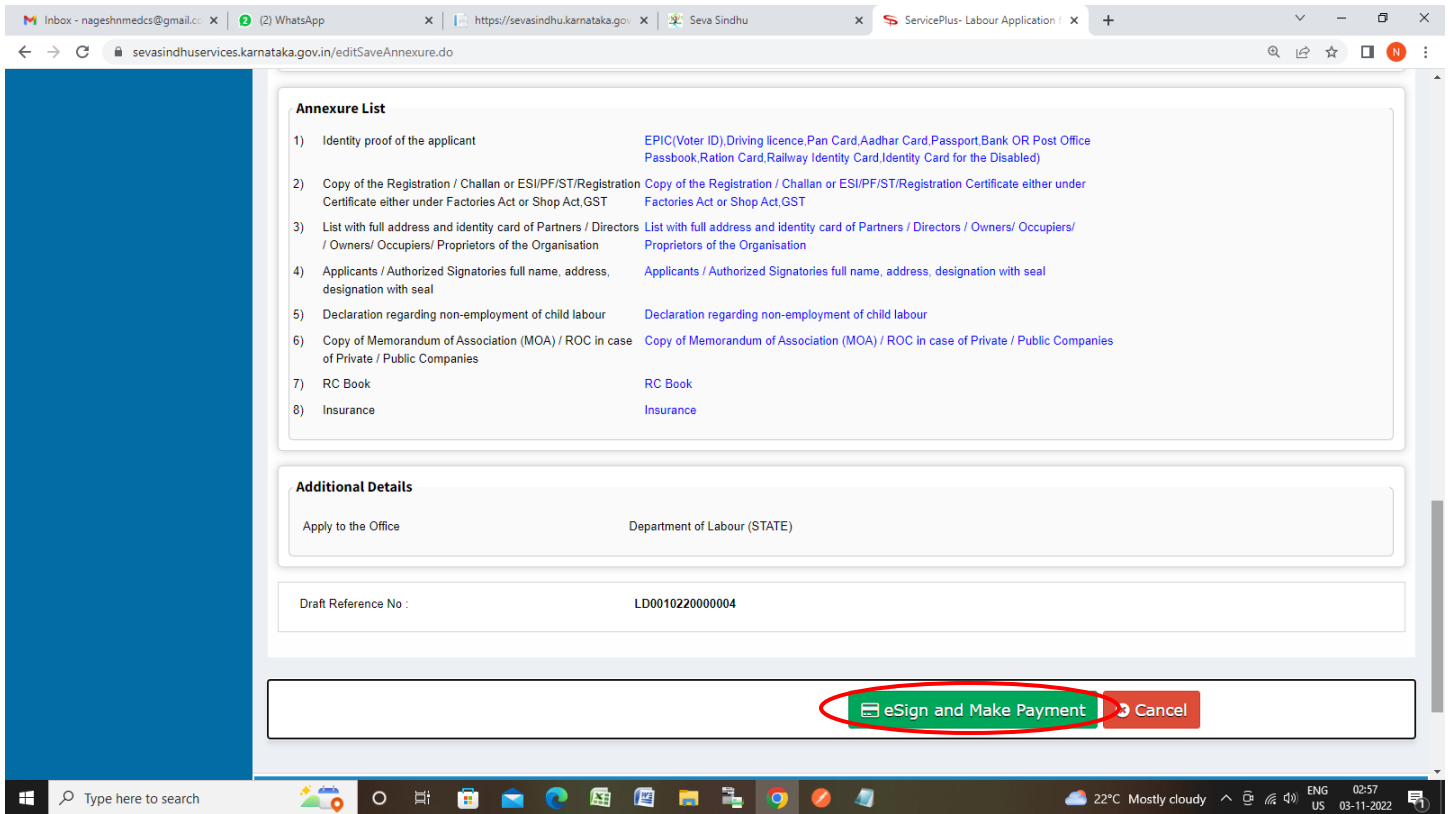
## Step 10: Attach the annexures and click on Save Annexures

The screenshot shows a web browser window with the URL <https://sevasindhukarnataka.gov.in/editViewAnnexure.do>. The page displays a list of required documents for upload:

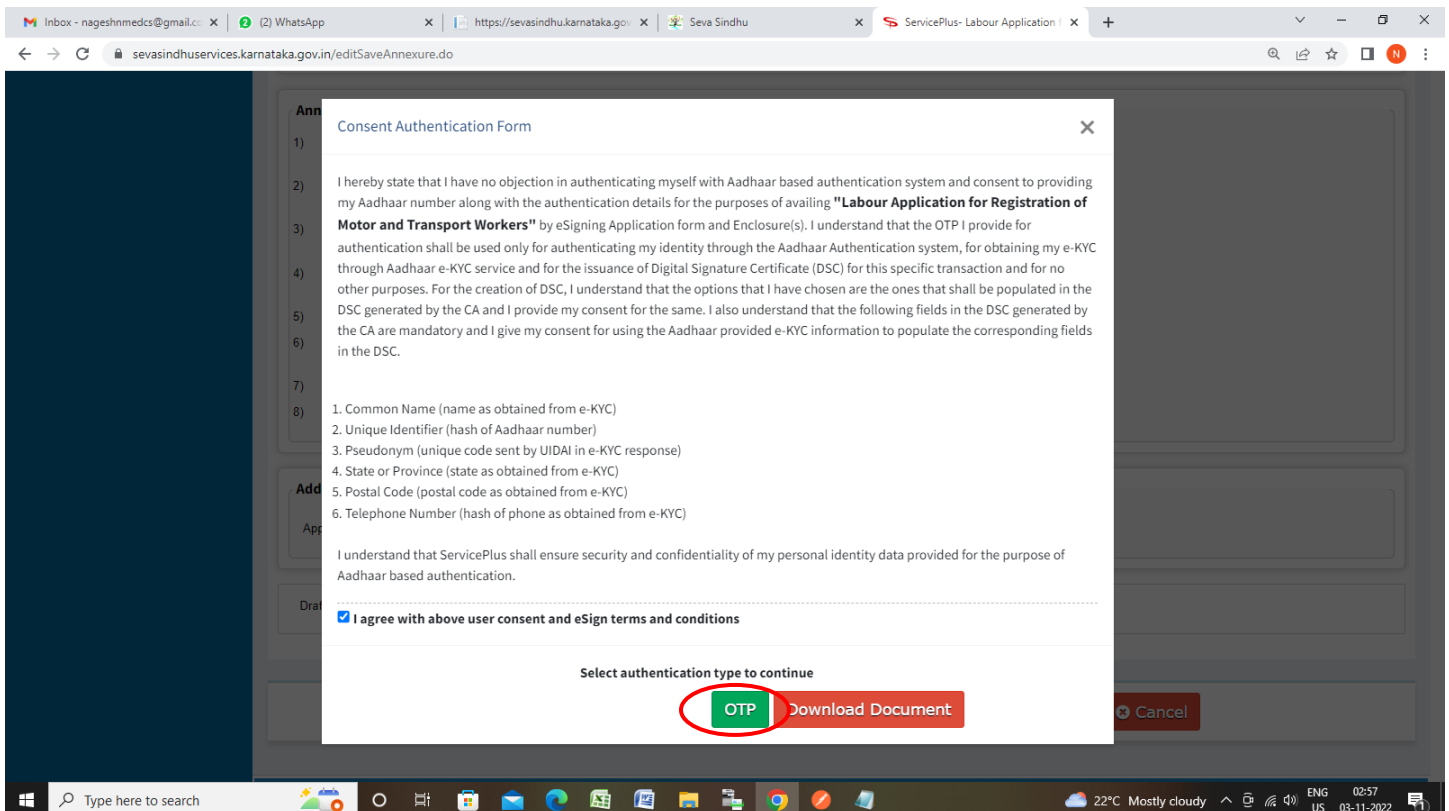
- Copy of the Registration / Challan or ESI/PF/ST/Registration Certificate either under Factories Act or Shop Act,GST (Document Format: sample.pdf)
- List with full address and identity card of Partners / Directors / Owners/ Occupiers/ Proprietors of the Organisation (Document Format: sample.pdf)
- Applicants / Authorized Signatories full name, address, designation with seal (Document Format: sample.pdf)
- Declaration regarding non-employment of child labour (Document Format: sample.pdf)
- Copy of Memorandum of Association (MOA) / ROC in case of Private / Public Companies (Document Format: sample.pdf)
- RC Book (Document Format: sample.pdf)
- Insurance (Document Format: sample.pdf)

Each document entry includes a "Choose File" button, a "Fetch from DigiLocker" button, and a "Scan" button. At the bottom of the page, there is a navigation bar with three buttons: "Save Annexure" (highlighted with a red circle), "Cancel", and "Back". The system clock shows 02:56 on 03-11-2022.

**Step 11 :** Saved annexures will be displayed and click on **eSign and Make Payment** to proceed.



**Step 12 :** Click on I agree with above user consent and eSign terms and conditions and Select authentication type to continue and Click on **OTP**



## Step 13: Enter Aadhaar Number and click on Send OTP

The screenshot shows the NSDL Electronic Signature Service interface. At the top, there is a header with the NSDL eSign logo and the text "NSDL Electronic Signature Service". Below the header, there is a table with the following information:

ASP Name	Centre for e-Governance, Government of Karnataka
Transaction ID	788ea93d-4491-4313-88cd-1bd3c68990d5
Date & Time	2022-09-20T16:58:04

Below the table, there is a checkbox that is checked, followed by the text: "I hereby authorize NSDL e-Governance Infrastructure Limited (NSDL e-Gov) to -".

1. Use my Aadhaar / Virtual ID details (as applicable) for the purpose of digitally signing documents for/with Centre for e-Governance, Government of Karnataka and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.

2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of digitally signing documents for/with Centre for e-Governance, Government of Karnataka.

3. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by NSDL e-Gov and the data will be stored by NSDL e-Gov till such time as mentioned in guidelines from UIDAI from time to time.

Below the text, there is a text input field labeled "VID/Aadhaar:" with the value "472245377750". To the right of the input field, there is a "Send OTP" button, which is circled in red, and an "ancel" button.

Below the input field and buttons, there are two links: "Click Here to generate Virtual ID." and "Download Instructions to generate Virtual ID in lieu of Aadhaar."

At the bottom of the page, there is a copyright notice: "©2022 NSDL E-Governance Infrastructure Pvt. Ltd. All rights reserved."

## Step 14 : Enter OTP and click on Verify OTP

The screenshot shows the NSDL Electronic Signature Service interface. At the top, there is a header with the NSDL eSign logo and the text "NSDL Electronic Signature Service". Below the header, there is a table with the following information:

ASP Name	Centre for e-Governance, Government of Karnataka
Transaction ID	788ea93d-4491-4313-88cd-1bd3c68990d5
Date & Time	2022-09-20T16:58:04

Below the table, there is a checkbox that is checked, followed by the text: "I hereby authorize NSDL e-Governance Infrastructure Limited (NSDL e-Gov) to -".

1. Use my Aadhaar / Virtual ID details (as applicable) for the purpose of digitally signing documents for/with Centre for e-Governance, Government of Karnataka and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.

2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of digitally signing documents for/with Centre for e-Governance, Government of Karnataka.

3. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by NSDL e-Gov and the data will be stored by NSDL e-Gov till such time as mentioned in guidelines from UIDAI from time to time.

Below the text, there is a text input field labeled "Enter OTP" with the value "\*\*\*\*\*". To the right of the input field, there is a "Verify OTP" button, which is circled in red, and an "ancel" button.

Below the input field and buttons, there is a green message box that says: "Success otp sent: on registered mobile/email id."

Below the message box, there are two links: "Click Here to generate Virtual ID." and "Download Instructions to generate Virtual ID in lieu of Aadhaar."

At the bottom of the page, there is a copyright notice: "©2022 NSDL E-Governance Infrastructure Pvt. Ltd. All rights reserved."

## Step 15: Select the Mode of Payment and click on Make Payment

The screenshot shows the Seva Sindhu portal interface. The header includes the Karnataka state emblem, the text 'ಸೇವಾ ಸಿಂಧು SEVA SINDHU', and the logo 'ಸೇವಾ ಸಿಂಧು'. The user is logged in as 'Nagesh N M'. The main content area displays 'Payment Details / Labour Application For Registration Of Motor And Transport Workers'. Below this, there is a table with the following information:

Mode Of Payment	<input checked="" type="radio"/> Bill Desk Payment
Application Fee	300.0
Total Amount to be paid (in Rs.)	300.0

At the bottom right of the payment details section, there are three buttons: 'Make Payment' (highlighted with a red circle), 'Reset', and 'Cancel'.

## Step 16: Enter Payment Details and click on Make Payment

The screenshot shows the BillDesk payment gateway interface. The user is on the 'Pay by Credit Card' page. The merchant name is 'Directorate of Electronic Delivery of Citizen Services' and the payment amount is ₹ 300.00. The payment method is 'Credit Card'. The card details are as follows:

Card Number	4564-6364-6456-4564
Expiration Date	05 (May) 2023
CVV/CVC	...
Card Holder Name	Rajesh

A red circle highlights the 'Make Payment' button at the bottom of the form.



**Step 17:** After **Submit** is successful , Acknowledgement will be generated. Acknowledgement consists of applicant details, application details.

